

**MIDDLESEX TOWNSHIP
SUPERVISORS MEETING
February 7, 2024**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson William H. Goodhart
	SOLICITOR:	Keith O. Brenneman
	ENGINEER:	Bud Grove
	PUBLIC SAFETY DIRECTOR:	Chief Steve D. Kingsborough
	FIRE / EMC:	Chief Edwin Beam
	ZONING OFFICER:	Mark D. Carpenter
	ASST. CODES ENFORCEMENT/ MS4 COORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault

CALL TO ORDER AND PLEDGE TO THE FLAG: Chairman Donald S. Geistwhite, Jr. called the meeting to order at 7:00 p.m. in the Middlesex Township Municipal Building, leading the Pledge of Allegiance.

PUBLIC COMMENT: No Comments.

MS4 / STORMWATER: Mr. Zook reported that project 4 is on hold due to the weather.

APPROVAL OF MINUTES: On the motion of Supervisor Goodhart, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of December 6, 2023, with Chairman Geistwhite abstaining due to his absence.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the minutes of January 3, 2024.

AUTHORIZE PAYMENT OF BILLS: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the payment of the February 2024 bills.

REPORTS:

Solicitor – Present. No report.

Engineer – Present. No report.

Director of Public Safety – Chief Kingsborough submitted and briefly discussed the monthly Police Report. Report entered into record.

Fire/EMC – Chief Beam submitted and briefly discussed the monthly Fire Chief Reports. Reports entered into record.

Zoning – Mr. Carpenter submitted and briefly discussed the monthly Zoning Report. Report entered into record.

Codes Enforcement – Mr. Steigleman submitted and briefly discussed the monthly Codes Enforcement Report. Report entered into record.

Roadmaster – Mr. Zook submitted and briefly discussed the monthly Roadmaster Report. Report entered into record.

Recreation/Recycling Coordinator – Mrs. Jumper submitted the monthly Recreation Director Report. Report entered into record.

Municipal Authority – Chairman Geistwhite reported that everything is going well with the Authority.

Manager – The Manager reported that the audit is going well, and they are hoping to be done within the next couple of weeks, only auditing on Saturdays. The Cumberland County Tax Bureau (CCTB) report was submitted with no discussion.

OLD BUSINESS:

Discussion and Possible Motion to reject the refuse and recycling bid of Apple Valley as being non-responsive: Township Solicitor Mr. Brenneman reported that as the lowest bidder, he reviewed Apple Valley's bid and found it to be non-responsive. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to reject the refuse and recycling bid of Apple Valley as being non-responsive.

Discussion and Possible Motion to award the 2024 refuse and recycling contract to Penn Waste: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to award the 2024 Refuse and Recycling Contract to Penn Waste.

Discussion and Possible Motion on Final Minor Lot Addition and Subdivision Plan for Jones, Stover, Shughart: Mr. Anthony Faranda-Diedrich, Charter Homes, and Mr. Charles Courtney, were present to discuss a proposal to subdivide a portion of a property that will be acquired from the Stover Family, into three (3) lots. The first lot houses the apartment portion of the project, and is approximately eight (8) acres, the second lot is the balance of the real estate that encompasses the balance of phase 1, 2, & 3, and is approximately forty-five (45) acres. Both lots will be acquired by a charter entity at closing with the Stover's, but they want to keep the apartment real estate in a separate charter entity because it will not be offered as collateral for the loan that has to be obtained to acquire the property and develop the real estate. The third lot being dealt with in this plan is a lot line adjustment. The neighboring property owner has a pool that was built too close to the property line that is shared and so they are correcting that by moving the property line away from the pool so that it is now at the proper setback under the current Zoning Ordinance. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve the Final Minor Lot Addition and Subdivision Plan for Jones, Stove, Shughart and waive all other Subdivision and Land Development requirements applicable to the plan.

Discussion and Possible Motion to use Orrstown Bank & Member's 1st for Depositories for Township Funds: On the motion of Vice-Chairman Larson, seconded by Supervisor Goodhart, it was unanimously agreed to use Orrstown Bank & Member's 1st for Depositories for Township Funds, with Chairman Geistwhite recusing himself.

NEW BUSINESS:

Discussion and Possible Motion on DEP Sewage Facilities Planning Module for Grange Development – Preliminary / Final Subdivision and Land Development Plan for Phases 1,2,3&4: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to adopt Resolution 2024 -5 plan revision for new land development for Grange Development Phases 1,2,3 & 4, authorize Township Secretary Eileen Gault to sign appropriate sections of the Planning Module and approve submission of the Sewage Facilities Planning Module requesting public sewage flows of 216,965 gallons per day for the Grange Development Phases 1,2, # &4 to DEP for their review and action.

Discussion and Possible Motion to approve Resolution No. 2024 – 6 providing for the sale of surplus Township personal property: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to approve Resolution No. 2024 – 6 providing for the sale of surplus Township personal property.

Discussion and Possible Motion to approve changes and adjustments to ambulance services in Middlesex Township: Fire Chief Beam reported that he was involved in reviewing the fire department deployment within the Township, which included reviewing the responses to each Fire Box taking into consideration GIS location, a time-distance study review, as well as manpower. In the process of doing this, Chief Beam thought he would review the ambulance service to the Township and is proposing the change in ambulance response per his attached memorandum dated January 26, 2024. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve on the recommendation of Fire Chief Beam in his memorandum dated January 26, 2024, the proposed changes in the ambulance response in Middlesex Township.

Discussion and Possible Motion to approve the North Middleton Township Fire Co., Carlisle Volunteer Fire Fighters Association, Shermans Dale Community Fire Co., and the New Kingstown Fire Co. contracts for Fire Protection: On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to approve the 2024 Agreements for Fire Protection between Middlesex Township and the North Middleton Township Fire Co., Middlesex Township and Carlisle Fire Fighters Association, Middlesex Township and the New Kingstown Fire Co. and subject to the Manager's approval, Middlesex Township and Shermans Dale Community Fire Co.,

Discussion and Possible Motion to Advertise to Bid the Following:

Equipment Rental (Paving/Oil Chip Equipment)

Emulsified Oil

Thermo PVC Pipelining on Teaberry Dr. and Briar Patch Dr.

Traffic signal interconnection project as part of PennDOT TST Grant

Roadmaster Zook reported that he had received a quote for the Thermos PVC Pipelining which he plans to use in the metal pipes in the Meadows Development. The Traffic Signal Interconnection Project will provide internet access to seven (7) of the traffic signals and is part of a PennDOT Grant in which Middlesex Township was approved for \$107,000. On the motion of Chairman Geistwhite, seconded by Supervisor Goodhart, it was unanimously agreed to authorize the Roadmaster to advertise to bid the Equipment Rental (Paving/Oil Chip Equipment), Emulsified Oil, Thermo PVC Pipelining, and Traffic Signal Interconnection Project as part of the PennDOT TST Grant.

Discussion and Possible Motion to Advertise to sell on Municibid the 2022 John Deere 2025 R with loader: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was

unanimously agreed to authorize the Roadmaster to sell on Municibid the 2022 John Deere 2025 R with loader.

SUPERVISOR / STAFF COMMENTS: Mr. Steigleman briefly discussed an update on Country Manor Mobile Home Park, the Diamond of Carlisle Motel and the Super 8 Motel. Fire Chief Beam briefly discussed some issues with false alarms occurring at the nursing home due to being short-staffed.

EXECUTIVE SESSION: There being no further business, on the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was unanimously agreed to adjourn the meeting to Executive Session at 7:46 p.m., with no action to be taken as a result.