

**MIDDLESEX TOWNSHIP
WORKSHOP MEETING
January 31, 2025
7:30 AM**

OFFICIALS PRESENT:	SUPERVISORS:	Chairman Donald S. Geistwhite, Jr. Vice-Chairman Steven Larson
	SOLICITOR:	Keith O. Brenneman
	DIRECTOR	
	OF PUBLIC SAFETY:	Chief Steve Kingsborough
	ZONING/CODES	
	ENFORCEMENT:	Mark D. Carpenter
	ASST. CODES/MS4	
	CO-ORDINATOR:	Gerald Steigleman
	ROADMASTER:	Zachary L. Zook
	MANAGER:	Eileen M. Gault
OFFICIALS ABSENT:	SUPERVISOR:	William H. Goodhart
	ENGINEER:	Gerald “Bud” Grove

CALL TO ORDER: Chairman Geistwhite called the meeting to order at 7:32 a.m. in the Middlesex Township Municipal Building.

PUBLIC COMMENT: No comments.

Discussion and Possible Action on the Final Minor Lot Addition Subdivision Plan for 9 Mill Road: Mr. Kirk Weary was present on behalf of the Sunday Estate. Zoning Officer Mr. Carpenter reported that the Sunday Estate has property at 9 Mill Road, and they would like to add land to each side of this property. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to approve waivers of the following sections of the Middlesex Township Subdivision and Land Development Ordinance No. 8 – 2017 (SLDO) for the Final Minor Lot Addition Subdivision Plan for 9 Mill Road, subject to the applicant providing a written request and justification for each waiver and listing the waivers on the cover sheet of the plan set.

1. [SLDO 501.A.2.] – Requirement for specific Plan Scale.
2. [SLDO 501.A.25b. & 503.A.4.] – Requirement to delineate wetlands and for wetlands delineation report.
3. [SLDO 501.A.26] – Requirement to show all existing and man-made structures on property, including pipe sizes/types and inverts.
4. [SLDO 503.A.7.] – Requirement to submit a Stormwater Management Plan.
5. [SLDO 707.A.1.] – Requirement for installation of sidewalks along adjacent streets, with required note on plan.
6. [SLDO 708.A.] – Requirement for installation of curbing along adjacent streets, with required note on plan.

Mr. Kirk Weary agrees with the six (6) waivers.

On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to approve the Final Minor Lot Addition Subdivision Plan for 9 Mill Road, subject to the following conditions:

1. That the applicant satisfies comments of the Township Engineer, Bud Grove, in written report dated January 28, 2025, subject to final review by the Township Engineer.

2. That the applicant satisfies comments of the Cumberland County Planning Department, in written report dated November 20, 2024, for plat number P24-623, subject to final review by the Zoning Officer.
3. That, when plans are released by Middlesex Township for recording at the Cumberland County Office of the Recorder of Deeds, the applicant records all plan sheets of the plan set.

Mr. Kirk Weary agrees with the three (3) waivers.

Discussion and Possible Action on the Comprehensive Plan Proposal: Township Manager Mrs. Gault stated that she had obtain a Comprehensive Plan Proposal from Michael Baker International, which she had Township Solicitor Mr. Brenneman review. He had suggested we have Mr. Kirk Stoner; Director of Cumberland County Planning Department review it. Mr. Stoner was present to provide comments and suggestions to the Supervisors. After some discussion, it was agreed that Mr. Stoner along with the County Planning Department will propose a full scope of work for the Comprehensive Plan update following the eight (8) principles that the County has adopted.

There was a discussion about the Zoning Ordinance Re-write project in which Mr. Carpenter stated will be reviewed again at the Planning Commission meeting on February 24th or March 10th. Mr. Stoner stated that the County grant funding expires in June for the Zoning Ordinance Rewrite and the Township should focus on getting that completed before starting the Comprehensive Plan update.

Discussion and Possible Action on Ordinance 1 – 2025 Amending the Middlesex Township Pretreatment Program: Township Solicitor Mr. Brenneman reported that Carlisle Borough has amended its pretreatment program and because of that all participating municipalities using the wastewater treatment plant will need to update theirs as well. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to authorize advertisement for proposed enactment Ordinance 1 – 2025.

Discussion and Possible Action to Approve the Intergovernmental Cooperation Agreement for Yard Waste Equipment: Roadmaster Mr. Zook reported that S. Middleton, N. Middleton, Shippensburg Borough, Carlisle Borough, and Middlesex Township last year had collectively rented equipment for yard waste. S. Middleton has taken the lead on this and as a group they will bid on the yard waste equipment. On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to approve the Intergovernmental Cooperation Agreement for Yard Waste Equipment.

Discussion and Possible Action to Approve Resolution 2025 – 5 Approving the Intergovernmental Cooperation Agreement: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to approve Resolution 2025 – 5 approving the Intergovernmental Cooperation Agreement between S. Middleton, N. Middleton, Shippensburg Borough, Carlisle Borough, and Middlesex Township.

Discussion and Possible Action to Approve the 2025 Township Holiday Schedule: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson it was agreed to approve the 2025 Township Holiday Schedule.

Township Board / Staff Comments: Roadmaster Mr. Zook mentioned that every stop intersection, no parking, and speed limits need to be done by ordinance and suggested that since we have several different ordinances, we work with Township Solicitor Mr. Brenneman to codify them into one ordinance.

Executive Session: On the motion of Chairman Geistwhite, seconded by Vice-Chairman Larson, it was agreed to adjourn the meeting to Executive Session at 8:15 a.m. to discuss a personnel matter, with no action to be taken as a result.