

MIDDLESEX TOWNSHIP PLANNING COMMISSION

350 North Middlesex Road, Suite 1, Carlisle, Pa 17013
Phone 717-249-4409 or 844-256-7024 - Fax 717-249-8564

Application for Plan Review - Submission Cutoff Schedule for 2026

Listed below are submission cutoff dates for plans to be reviewed by the Planning Commission; including sketch, subdivision, land development, request for modification of requirements and Zoning Hearing Board applications for uses permitted by Special Exception. Plan Filing and Distribution Requirements are as detailed in Article III, section 301.D. of the Middlesex Township Subdivision and Land Development Ordinance. A complete plan submission including two copies of the application for plan review form, twelve copies of plans, 2 copies of supporting documentation, 2 copies of electronic PDF files of all documents, engineer review escrow fee and plan submission fee must be submitted to the Township Office no later than 4:00 PM on the submission cutoff date. Applicants requesting meetings prior to plan submission or formal written review of sketch plans by Township Engineer must deposit funds for escrow towards cost of work by Township Engineer.

The Township Office is open weekdays, except holidays, from 8 am to 4 pm and is located at 350 N. Middlesex Road, Suite 1, Carlisle, PA 17013, (phone 717-249-4409 or 844-256-7024, fax 717-249-8564 or website <http://www.middlesextwp.com>), or contact Zoning Officer, Mark D. Carpenter, 717-249-4409 or mcarpenter@middlesextwp.com.

Planning Commission Workshop Meetings are the first regularly scheduled meeting after plan submission and are normally used for informal plan review including discussion of plan issues between the Planning Commission, Applicant, Township Staff and interested public. Planning Commission Regular Meetings are normally used for formal review by Township Staff to the Planning Commission, applicant and interested public.

Submission Cutoff Date (Receive Applications By)	Workshop Meeting Date (Informal Plan Review)	Regular Meeting Date (Formal Plan Review)
<u>December 17, 2026</u>	January 12, 2026	January 26, 2026
<u>January 16, 2026</u>	February 12, 2026	February 26, 2026
<u>February 13, 2026</u>	March 9, 2026	March 23, 2026
<u>March 23, 2026</u>	April 13, 2026	April 27, 2026
<u>April 20, 2026</u>	May 11, 2026	May 26, 2026
<u>May 15, 2026</u>	June 8, 2026	June 22, 2026
<u>June 19, 2026</u>	July 13, 2026	July 27, 2026
<u>July 20, 2026</u>	August 10, 2026	August 24, 2026
<u>August 21, 2026</u>	September 14, 2026	September 28, 2026
<u>September 21, 2026</u>	October 12, 2026	October 26, 2026
<u>October 16, 2026</u>	November 9, 2026	November 23, 2026
<u>November 19, 2026</u>	December 14, 2026	December 28, 2026
<u>December 16, 2026</u>	January 11, 2027	January 25, 2027