

GENERAL INFORMATION

Fees & Payment Policy:

Resident

\$25.00 per week per child

Non-Resident

\$35.00 per week per child

Register

Complete this registration packet for *each* child being enrolled. To be registered, you can either include full payment or pay \$5 deposit per week enrolled. (For example: If you do not want to make a full payment, and you are a resident and want to register your child for weeks #2 and #4, you would pay \$10 deposit now. You will then only pay \$20 week #2 and \$20 again week #4 since the \$5 deposit will be applied to your weekly payment. Payment is due no later than Monday morning before drop off.)

You may register your child for the entire program or a per week basis. *We do not permit daily registrations.* (Even if your child is only able to attend 2 days out of 5, **you will be required to pay for a full week.**) Space is limited, so please register early.

Field Trips & T Shirt

On field trip days, we travel to destinations on a Rohrer School Bus. We discuss safe bus rules with the children before a trip, and we encourage parents to discuss proper school bus behavior with their children too.

You will need to purchase a BLUE Middlesex t shirt (\$5) if you do not have one. Your child will wear this shirt on field trips for safety purposes.

Hours of Operation

Playground takes place 9am-2pm. Please do not bring children earlier than 8:45am. One or two staff arrive early to set up the building for the day so that when children arrive the staff are ready to focus on supervising them. Pick up is at 2pm. (Please note that if you see children in the building before or after the regular hours, they are either a staff member's child/ren or they are the responsibility of a staff member.)

Rainy Day Policy

In the event of inclement weather, we will continue the program indoors at the Recreation Building as long as we do not exceed our maximum occupancy for that building. Here they will participate in indoor activities such as cards, board games, group games, crafts and maybe a movie.

Dress

It is recommended that T-shirts, shorts and sneakers be worn. **No open toe shoes permitted, unless otherwise specified.** Always be prepared for rain, in the event we can venture out and explore in a light rain shower. Please apply sunscreen and insect repellent before your child arrives for the day.

Lunch And Snack

All children are required to bring a packed lunch, large water bottle (or two) and snack every day. We do not provide this. There is a refrigerator for storage purposes. (Please do not pack lunches that need to be microwaved.) **Please label all items.**

Personal Items

Please **do not bring toys, games including electronics etc from home** unless it is a special day designated by the counselors. The Recreation Department maintains no responsibility of personal items if lost or stolen while at camp.

Discipline

The goal of this program is to provide fun and social interaction in a positive and safe environment. The staff depends on the parent/ guardian of each child to impress upon him/ her the necessity of good behavior and cooperation. We hope to encourage the children to behave in ways which make them feel good about themselves and to help them get along with others. The following is the Discipline Procedure that will be followed for uncooperative children according to the severity of behavior:

1. A simple request stated without great concern, to stop or change the behavior.
2. Personal interaction with the child. Using eye contact and/or touch, staff will state what the child must do to stop or change the problem behavior, reminding him/her of the consequences for failing to do this.
3. Redirect the child away from the problem situation to another activity or area.
4. A time out away from the other children and activities.
5. A conference between the child and staff.

Staff will communicate disciplinary acts with the parent/guardian. **In the event that a child requires three (3) or more staff conferences in the same week, he/ she will be asked to take the following week off from the program.**

If a child exhibits unusual or repetitive behavioral difficulties, the parent will receive a written discipline report from the staff, highlighting the behaviors observed and the procedures used so far to correct the situation. We encourage parents to communicate at this time with both staff and child so that the problem can be resolved. Should the behavior problem continue the staff would issue a second discipline report. When a second report is issued, a meeting will be arranged between the parent and the staff to discuss the situation. A third written discipline report constitutes a notice of termination in the program. It will then be up to the parent to make alternative arrangements for care.

We understand that children are constantly changing mentally and physically and that these changes can greatly affect their social interactions and behaviors. Should a child be asked to leave the Playground Program this year, he or she will not be excluded from registering in future years.

Health and Emergency Policy

In the event of a medical emergency or an accident, we shall contact the parent/guardian of the child and, if necessary, the parent/guardian may be asked to pick up their child. In situations that require immediate treatment beyond first aid, the child will be transported to the hospital emergency room (indicated on the emergency treatment form) by the staff or in case of severe emergency, the Township's Emergency Medical Service. If it is impossible to reach the parent/guardian, emergency contact person or the situation demands immediate attention and no hospital preference is listed, the child may be taken to the nearest available hospital. In any case, a staff member will accompany the child and remain with the child until the parent or their designee assumes responsibility. All participants are required to have their own health and hospitalization insurance. Middlesex Township is not responsible for payment of medical expenses for injuries or illnesses incurred by program participants. Parent/Guardian is required to complete and sign the medical treatment form that has been included in the registration packet. In the event you encounter an emergency and need to contact the Summer Playground Program, please call the township building at 249-4409 or the Recreation Director's cell phone at 440-8224 as soon as possible.

Illness

Most children will become ill from time to time. Refunds will not be given for absences due to illness. In the event of long-term illness, special arrangements may be made with staff. If your child will not be attending playground due to illness, please call 249-4409, so that we know not to expect him/her. Please do not increase the risk of other children becoming sick as well by sending your child to the program when he/she is ill. You will be called immediately if your child becomes ill at the program.

Volunteers

Due to township requirements and changes in the Pennsylvania State law all volunteers must have on file, recent (within 3 years) PA State Police Criminal History Certificate, PA Child Abuse Clearance Certificate and F.B.I. Fingerprinting Certificate. Parents/Guardians wishing to help during playground (including field trips) must have these clearances on file **before** volunteering.

Electronics

Please keep phones and other electronics at home. It is possible that we will have an Electronic Day at some point through the summer, but our primary focus at Playground is to keep your child active and involved with other kids. We have some "down" time, but these are times where we play quiet games, board games or do art projects. Due to extremely hot weather or rain we occasionally watch a movie, but we try to make sure they have active games to play on those days too. If for some reason your child has his/her phone or other device with them, we will ask them to put it in a safe place until you return for pick up. If you have an emergency or concern for which you will need them to have their device for the day, please let one of the counselors know in the morning.

Middlesex Township 2016 Summer Playground Program

Week 1: June 6-9 **Aloha Summer!**

Welcome to Playground and let the fun begin! We'll be enjoying the first school free week by dreaming of a tropical getaway. It will be a great week to get to know each other and to have some fun in the sun! We do not have a field trip scheduled for this week.

Week 2: June 13-16 **Liking the Vikings**

The Vikings are invading playground! We will be mixing a little bit of history with games and crafts. **On Thursday, June 16, 2016 we will be going to the Old Chambersburg Jail for a historical tour, then we will head to Norlo Park, Fayetteville to eat our lunch. The cost will be \$3/child.**

Week 3: June 20 – 23 **Going Peanuts!**

Good Grief! It's a Charlie Brown Playground. We'll be doing our best to capture the Peanuts spirit by channeling familiar scenes from Peanuts specials like *The Great Pumpkin*. **We will be headed to Adventure Zone Playground on Thursday, June 23, 2016.** There will be no charge for this trip.

Week 4: June 27 – 30 **Mix It Up**

It's kind of fun to make a mess sometimes, so this week is about messy crafts and some fun experiments. We suggest older clothing this week! **On Thursday, June 30, 2016 we will be enjoying the Turkey Hill Experience in Columbia. We will also do the Taste Test Lab. The cost will be \$11/child.**

Week 5: July 5 - 7 **STAR WARS & BEYOND**(Closed July 4th)

A long time ago, in a galaxy far, far away.... It's a Star Wars and Outer Space week! We'll be talking about the movie and try some crafts that even a non-Star Wars fan would like! We will not have a field trip this week.

Week 6: July 11 – 14 **Fabulous Fiesta Time**

We will be enjoying some of the celebrations of Mexico this week. Hopefully we will learn a thing or two as we play games and create projects inspired by our neighbors to the south. **On Thursday, July 14, 2016 we will be going on a Hershey Trolley tour, and we will visit Chocolate World too. The cost for this trip is \$10/child.**

Week 7: July 18 - 21 **Survivor Days**

The popular reality show comes to playground once again! We'll fill the week with mental, physical and silly challenges that will help each "tribe" have a fun week. **Thursday, July 21 we will go to the Army Heritage & Education Center.** There will be no charge for this trip.

Week 8: July 25 – 28 **Rockin' Playground**

We'll practice for our Talent Show & Picnic on Thursday (Parents will be invited to bring a covered dish and join us!) Favorite games and activities will be played all week, and we'll work on a keepsake of all of our fun adventures this summer. We will not have a field trip this week, but we will be having an Ice Cream Party on Wednesday. Our Talent show & Family Picnic will be on Thursday at 12:30pm. We hope you will be able to join us!

Daily Agenda (Subject to change)

9:00 – 9:30	-	Indoor free play
9:30 – 9:45	-	Introduction
9:45 – 10:15	-	Fitness Activity
10:15 – 10:30	-	Wash Hands/Snack
10:30 - 11:00	-	Active Game
11:00- 11:30	-	Free Time
11:30 – 12:00	-	Craft
12:00 – 12:45	-	Lunch
12:45 – 1:15	-	Free Time
1:15-1:45	-	Active Game
1:45 – 2:00	-	Closing Activity

Special Notes

Field Trips- Children must wear the blue Middlesex t shirts for field trips. If your child does not have a blue Middlesex Township t shirt, you will need to purchase one for \$5.

Donations- Occasionally we will be requesting donations to enhance the theme of the week. If you are able to donate, it would be greatly appreciated! Please look for donation sheets by the sign in and out sheet.

Splash Pad- On most Tuesdays, we will have time after lunch for your child to use the splash pad. If your child wants to use the splash pad, please have them wear their swim suit under their clothes. (Since we only have two restrooms, it would take a long time for everyone to get changed.) **Please bring a bag with a towel and rubber soled water shoes.** Please write your child's name on these items.

Middlesex Township 2016 Summer Playground Program

REGISTRATION FORM (*One form per child*)
Make checks payable to: Middlesex Township

Child's Name: _____ Gender: Male or Female

Age & D.O.B.: _____ Grade Entering (Fall/2016) _____

Address: _____ City _____ Zip _____

Parent/Guardian Name(s): _____

Home Phone: _____ Work: _____

Cell Phone: _____ Pager #: _____

Email address: _____

Emergency Contact Person: _____

Emergency Contact Person's Phone #: _____

My child will attend the Middlesex Township Summer Playground on a daily basis during the weeks indicated below: (Please check all that apply)

#1 - June 6 - 9 _____

Aloha Summer!

#2 - June 13 - 16 _____

Liking the Vikings

#3 - June 20 - June 23 _____

Going Peanuts!

#4 - June 27- 30 _____

Mixing It Up

#5 - July 5-7 _____

Star Wars & Beyond

#6 - July 11-14 _____

Fabulous Fiesta Time!

#7 - July 18-21 _____

Survivor Days

#8 - July 25- 28 _____

Rockin' Playground

(* NOTE: No Playground on Monday - July 4th)

I have read the enclosed information regarding the Middlesex Township Summer Playground Program and agree to abide by the rules and fee structure for services rendered for the Summer Playground Program.

Signature of Parent/Guardian _____

Date _____

I give Middlesex Township representatives the right and permission to use or publish photos for promotional or educational purposes without any limitation, reservation or compensation other than the receipt of which is hereby given.

Please mark the appropriate box:

I give permission

I do not give permission

Date: _____

Parent Signature _____

T Shirt - Will your child need a blue t shirt? YES NO

If yes please circle the size needed: YS YM YL YXL AS AM AL

T Shirts are \$5 each.

Emergency/Medical Consent Form

The information included on this form is very important to our staff should an emergency arise. It will also be made available to emergency personnel and/or accompany your child to the physician or hospital should your child need immediate emergency care. Treatment will not be given without your permission unless it is an emergency. All information will be kept confidential. We are requesting that this form be completed for each child that is registered for the program.

Child's Name: _____

Age: _____ D.O.B.: _____ Grade Completed (as of June 2016) _____

Address: _____

Father's Name (or Legal Guardian) _____

Address (if different from child's) _____

Occupation & Employer's Address _____

Work Telephone _____ Home Telephone _____

Mother's Name (or Legal Guardian) _____

Address (if different from child's) _____

Occupation & Employer's Address _____

Work Telephone _____ Home Telephone _____

Person to be contacted in emergency if parent cannot be reached:

Name _____ Relationship _____

Address _____ Telephone _____

Family doctor or pediatrician/name/address: _____

List any special medical or dietary information: _____

Please list any allergies: _____

Please list any chronic problems: _____

Does your child require any accommodations to participate in the program? _____

Medications child is presently taking: _____

I (We) verify that the information provided on this form is complete and accurate. I (we) also give my (our) consent for my (our) child to receive emergency medical care and/or be transported by our staff or Middlesex Township emergency services in the event of an emergency.

Signature of Parent(s)/Guardian(s)

Date

Note to Parents: Please complete and return the following forms as soon as possible:

**Registration Form
Emergency/Medical Consent Form**

Make checks payable to: Middlesex Township
350 North Middlesex Road
Carlisle, PA 17013

Payment for the entire summer may be made before summer playground, otherwise, payments must be received no later than the Monday morning of playground. Special field trip money must be received by this time as well.